

# How to Respond to a Request for a Syllabus An Important Message from your Articulation Officer

Hello Mesa Community,

Welcome Back to the Spring Semester!

Former students, colleges and universities may request to receive a course syllabus from you. The reason for the request is usually due to the need for an evaluation of a course for equivalency in meeting an academic requirement in a major or for graduation.

The official document that is provided by California Community Colleges to appropriately evaluate courses in meeting an academic requirement, is the course outline of record (COR). The COR is the document that is used by Articulation Officers in establishing and maintaining articulation agreements.

There have been recent challenges with establishing and maintaining articulation agreements. Several colleges and universities have denied equivalency/articulation proposals due to the use of the syllabus, instead of the information contained in our syllabi varies and often lacks the necessary content required for course equivalency/articulation evaluation.

I respectfully request that you do **not** provide a syllabus to anyone other than students enrolled in your current courses. If a request for a syllabus is received, please direct the individual to CurricUNET <a href="http://www.curricunet.com/SDCCD/">http://www.curricunet.com/SDCCD/</a> to obtain a COR. Active CORs are available to the public without the need for a user name or password. For tracking purposes, please copy me in your message when responding to such requests. Requests may also be re-directed to Sue Saetia at <a href="mailto:ssaetia@sdccd.edu">ssaetia@sdccd.edu</a>.

Thank you for your continued contribution to articulation efforts.

Juliette Parker Phone: 619-388-2639



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Course

## 2016-2017 University of California Transfer Course Agreement (UCTCA) Submission Results

Note: Please update your 2016 - 2017 Catalog

## New Courses Approved as UC Transferable:

Course	
ANTH 106	World Prehistory
ARCH 103	Introduction to Architecture and Environmental Design
BUSE 120	Personal Financial Management
DANC 125A	Latin American Dance 1
DANC 125B	Latin American Dance 1I
DRAM 109	Theatre and Social Issues
DRAM 123	Beginning Stagecraft
DRAM 129A	Beginning Scene Painting
DRAM 134	Beginning Voice for Actors
DRAM 136	History of Canonized Theatre—Ancient Greece to the Restoration
DRAM 137	History of Canonized Theatre—Restoration to the Present
PHIL 131	Environmental Ethics

## $\textbf{Course re-reviewed and continued approval as $\tt UC Transferable:}$

#### Course

ENGL 101 Reading and Composition



## California State University General Education Breadth (CSUGE-B) Submission

The following courses have been submitted to the California State University for 2017 - 2018 CSUGE-B consideration:

Course		Area
ANTH 106	World Prehistory	D1
ARCH 103	Introduction to Architecture and Environmental Design	C1
DRAM 109	Theatre and Social Issues	C1
DRAM 136	History of Canonized Theatre—Ancient Greece to the Restoration	C1
DRAM 137	History of Canonized Theatre—Restoration to the Present	C1
HUMA 118	Eastern Humanities	C2
HUMA 119	Western Humanities	C2
HUMA 210	Women in Religion and Myth	C2
PHIL 131	Environmental Ethics	C2

Note: The response to the submission is expected in April 2017.



## Intersegmental General Education Transfer Curriculum (IGETC) Submission

The following courses have been submitted to the California State University and University of California for 2017 - 2018 IGETC consideration:

Course		Area
ANTH 106	World Prehistory	4A
DRAM 109	Theatre and Social Issues	3A
DRAM 136	History of Canonized Theatre—Ancient Greece to the Restoration	3A
DRAM 137	History of Canonized Theatre—Restoration to the Present	3A
PHIL 131	Environmental Ethics	3B

Note: The response to the submission is expected in April 2017.

## ADT/C-ID Resolution Passed by the Academic Senate for California Community Colleges (ASCCC)

#### #15.02 F16 Approval of Associate Degrees for Transfer That Include Courses Pending C-ID Approval

Whereas, Twenty-five of California's 113 community colleges have been able to meet the legislative mandate to develop Associate Degrees for Transfer as required by California Education Code §66746(b), and the California Community Colleges Chancellor's Office requires that courses submitted for the Associate Degree for Transfer demonstrate approval from the California Course Identification Numbering (C-ID) System;

Whereas, C-ID course approval requires review by at least one discipline faculty member from both the California community colleges and the California State University;

Whereas, A lack of California State University faculty reviewers in multiple disciplines has meant that many California community colleges are unable to obtain C-ID approval in a timely manner, thereby resulting in an inability to submit an application for Associate Degree for Transfer programs despite the fact that the college offers the requisite, articulated curriculum; and

Whereas, Community colleges with the appropriate curriculum are prohibited from applying for and offering the mandated Associated Degrees for Transfer because of a lack of C-ID approvals, which results in student transfer opportunities being severely restricted and even eliminated;

Resolved, That the Academic Senate for California Community Colleges collaborate with the California Community Colleges Chancellor's Office to implement an approval process for Associate Degrees for Transfer in which courses pending C-ID approval may be included in the degree if the program application demonstrates evidence that those courses have been submitted to and are under review in the C-ID System (e.g., submitted, in progress, conditional and/or approved); and

Resolved, That the Academic Senate for California Community Colleges work with the California Community Colleges Chancellor's Office to regularly assess the effectiveness and efficiency of program requirements for Associate Degrees for Transfer (ADT) including, but not limited to, any revision to the application process to provide flexibility in ADT submission and approval anytime there is clear evidence that responses to C-ID submissions take more than 45 days.

Contact: Dave DeGroot, Allan Hancock College



## Mesa College Curriculum Review Committee (CRC)

2016 - 2017 Meeting Schedule (Thursdays, 2:15PM.)

#### **SPRING 2017**

February 2, 2017

February 16, 2017

March 2, 2017

March 16, 2017

April 6, 2017

April 20, 2017

May 4, 2017



## 2016 - 2017 Publication Deadlines

**CRC MEETING** 

**PUBLICATION** 

April 20, 2017

2018 Spring Schedule

\*Please note that all items submitted prior to and by these deadlines remain dependent upon subsequent CIC, Board of Trustee's and/or State approval. Until the appropriate subsequent approvals are given, items cannot be included in the listed publications. For updates and changes to deadlines please contact Curriculum Chair Paula Hjorth-Gustin @ (619) 388-2850.

## SDCCD Curriculum and Instructional Council (CIC) Meeting Schedule for 2016 - 2017 (Thursdays, 2:00P.M.)

### CIC MEETING DATES PROPOSALS DUE TO DISTRICT

February 9, 2017	January 20, 2017
February 23, 2017	February 3, 2017
March 9, 2017	February 16, 2017
March 23, 2017	March 3, 2017
April 13, 2017	March 24, 2017
April 27, 2017	April 7, 2017
May 11, 2017	April 21, 2017



## **Important Dates**

2017

### **APRIL**

CSUGE-B/IGETC Submission Response for 2017-2018 SDSU Articulation Renewal Deadline for 2017-2018

## California Intersegmental Articulation Council

## Transfer Memorandum of Understanding (MOU) Best Practice

The CIAC has determined that establishing MOUs agreements related to transfer may not be beneficial due to the following:

- 1. Articulation agreements and/or transfer admission guarantees provide avenues that appear most effective in serving the needs of transfer students.
- 2. MOUs are often used as marketing tools for institutions attempting to differentiate themselves from their competitors. By entering into such an agreement, it may appear that a college is essentially endorsing a particular institution over all others. As a matter of equality, colleges are encouraged to provide opportunities for recruitment and promotion equitably among transfer institutions.
- 3. Offers of financial benefits that are included in MOUs are often used as promotional tools by institutions. Financial opportunities can be provided to students without an MOU. The financial obligations required for attendance at an institution is a confidential matter between the student and the institution, and not between institutions.
- 4. MOUs may impart a preferential status between the participating institutions. An MOU may give the false impression to students that enrollment at a particular institution is more advantageous than at any other, which may or may not be the case.
- 5. The legal ramifications in establishing an MOU agreement may pose a greater risk, than benefit, to institutions and/or transfer students.

It is highly recommended that institutions consider publishing a statement regarding their involvement with MOUs.

Adopted by the Northern California Intersegmental Articulation Council (NCIAC) during the 10/14/16 Fall Meeting. Sheila Lau, NCIAC Chair

Adopted by the Southern California Intersegmental Articulation Council (SCIAC) during the 10/11/16 Fall Conference. Juliette Parker, SCIAC Chair

jp 10/18/16





## SAN DIEGO MESA COLLEGE

### San Diego Mesa College Articulation NewsBrief

February - March 2017 Edition

7250 Mesa College Drive San Diego CA 92111-4998

www: sdmesa.edu/articulation

#### **ARTICULATION NEWSBRIEF**

A communication link for the Mesa College community interested in articulation.

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